

Student Congress – General Meeting Minutes  
Monday, October 3, 2016 @ 4:00 PM – Iliahi 123AB

**Student Congress Members & Standing Guests**

Present	Absent	Congress Member	Club/Organization	Proxy
x		Tasi Yanger (tyanger)	ASKCC Student Congress President	
x		Ish Salameh (salameh2)	ASKCC Student Congress Vice Pres.	
x		Jamie Nguyen (nguyen47)	ASKCC Student Congress Secretary	
x		Chris Gapas (cgapas)	ASKCC Student Congress Treasurer	
x		Stephan Bradley (stephan9)	ASKCC Student Congress PR	
x		Jessica Macaso (jmacaso)	Bayanihan Club	
x		Vanessa Ranon (vjranon)	Board of Student Activities (BOSA)	
x		Lei Leon (leon8)	Board of Student Publications (BOSP)	Jordan Umeno (jordan72)
x		Alex Awo (awopaul)	Ecology Club	Alohi Madrona (emadrona)
x		Deran Yamada (deran)	Economics and Business Club	
x		Jonathan Wallen (jwallen)	Engineers for a Sustainable World @KCC Chapter	
	x		Ho’opili Hawaiian Club	
	x		HOSA (Future Health Professionals)	
x		Chivalry Butler (chivalry)	International Club (I-Club)	
	x		KapCC Accounting Club	
	x	Michele Knaus (knausm)	Kapiolani Association of Research in Microbiology (K.A.R.M.)	
	x		LGBTQ Club	
x		Robert Arima (rarima)	Anime Club	
	x		Math Club	
	x	Dori Leong (dori7)	New Media Arts (NMA) Club	
	x		Occupational Therapy Assistant Club	
	x		Phi Theta Kappa Honor Society	

	x	Angelica Fernandez (mzaf)	Pre-Med/Pharmacy Student Assoc.	
	x		Rad Tech Club at KCC	
x		Justin Ferrer (jferrer)	Students of Hospitality Industry Mgmt. Association (SHIMA)	
x		Janel Tagalicud (janeltag)	UPENA	
	x		Warriors Assistance League	
x		Shannon Sakamoto (sks78)	ASKCC Student Congress Faculty Advisor	

### Guests

Cathy Ferreira (cf93)	Kapo'oloku - Native Hawaiian Student Success Program
Stephen Manuel (sam24)	SHIMA Guest
Cody Kumabe (kumabe4)	M.A.G.

	Discussion	Action
Meeting Called	Meeting Called to Order at 4:xx PM – President, T. Yanger	
Approval of Minutes	<p>Minutes of the:</p> <ul style="list-style-type: none"> <li>● September 19 Meeting</li> </ul> <p><b>MOTION #1: Motion to approve minutes, as amended.</b></p> <p>Amendments: Voting rights:</p> <ul style="list-style-type: none"> <li>● Ecology Club</li> <li>● ESW</li> <li>● I-CLUB</li> <li>● MAG</li> <li>● SHIMA</li> <li>● UPENA</li> </ul>	<p>MOTION #1: Motion: Chris Second: Ish</p> <p>6 – Yes 0 – No 0 – Abstain</p>
Faculty Advisor Update	<p><b>Report by Shannon Sakamoto</b></p> <ul style="list-style-type: none"> <li>● Waiariki Bay of Plenty Polytechnic <ul style="list-style-type: none"> <li>○ College in New Zealand will have admin coming to visit our college</li> <li>○ Wednesday, October 12</li> </ul> </li> </ul>	<p><b>ACTION:</b> Jamie and Vanessa to attend</p>

	<ul style="list-style-type: none"> <li>○ Looking at how community colleges develop a student leadership program/model</li> <li>○ Vanessa (BOSA) &amp; Jamie (ASKCC) will be attending session.</li> <li>● Kaimuki Middle School <ul style="list-style-type: none"> <li>○ Friday, March 3</li> <li>○ There will be 280 8th graders visiting and students leaders are expected to lead small groups</li> </ul> </li> <li>● FallFest Survey <ul style="list-style-type: none"> <li>○ Student Congress is trying to reach 5% (350 students)</li> <li>○ Current completed surveys: 270 students</li> <li>○ Goal by October 31: Reach the 5% target</li> </ul> </li> <li>● Completion Report for Resolution 01-15/16 <ul style="list-style-type: none"> <li>○ Student Congress requested for report after one semester funding and received</li> <li>○ Study Hub funding to Lama Library: \$27310</li> <li>○ \$7,065 for a Student Assistant A1</li> <li>○ \$20,000 go to 70 mobile tables and chairs</li> <li>○ Receptionist worked for 476 hours from January to May varying shifts from 9:00am to 4:00pm</li> <li>○ Assisted 942 unduplicated students that visited 5210 times</li> <li>○ 1/3 of the students who came to the Study Hub were enrolled in Developmental Education classes</li> <li>○ 430 students sought mentoring in Math</li> <li>○ 584 with writing</li> <li>○ 127 consults with their instructors who have office hours during study hub</li> <li>○ Peer mentors, faculty and community volunteers provided over 4,689 of contact hours with students</li> <li>○ Tutors of Math and Writing, also Chemistry, Korean and Physics, have passed classes with an A</li> <li>○ Peer tutors has the most visits</li> </ul> </li> <li>● Proposal Process <ul style="list-style-type: none"> <li>○ Purpose to make sure we have an agenda that everyone knows about, the organized process. Outcomes will depend on the proposals.</li> <li>○ <a href="http://tinyurl.com/askcc-proposal">http://tinyurl.com/askcc-proposal</a></li> </ul> </li> <li>● Available to meet and review documents and processes <ul style="list-style-type: none"> <li>○ Shannon is not only a resource not for the executive team but also for everyone else in Student Congress</li> <li>○ Robert's Rules - can be reviewed</li> <li>○ Meeting Prep: 30-minute session will be at Oct 17 @3:30pm to review how Student Congress is structured within the College, Robert's Rules, etc.</li> </ul> </li> </ul>	<p>session</p> <p>ACTON: Jamie to send</p>
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	<ul style="list-style-type: none"> <li>● More information: <ul style="list-style-type: none"> <li>○ Every campus in the UH system has two representatives to go to the system wide meeting once a month all day (Student Caucus)</li> <li>○ Student Congress' Advisor - Shannon Sakamoto <ul style="list-style-type: none"> <li>■ Office: Ilima 104 (Maida Kamber Center)</li> <li>■ Email: sks78@hawaii.edu</li> </ul> </li> </ul> </li> </ul>	<p>out the invitation regarding the Robert's Rules</p>
<p>President Update</p>	<p><b>Report by Tasi Yanger</b></p> <ul style="list-style-type: none"> <li>● Civil Beat <ul style="list-style-type: none"> <li>○ Online newsletter in Hawaii</li> <li>○ Civil Cafe Trivia; Debate between Student Congress &amp; Faculty Senate</li> <li>○ Thursday, October 6 @ 3:15 - 4:30pm</li> <li>○ Place: Lama Library</li> <li>○ Student Participation welcome - will have prizes</li> </ul> </li> <li>● UH Athletics Fee <ul style="list-style-type: none"> <li>○ Student Congress received a proposal from Marketing Class who did research to get data on the student interest of implementing the UH Manoa Athletic Fee here at KCC</li> <li>○ Any questions or interests - Contact Tasi Yanger</li> </ul> </li> <li>● Sustainability Plan Committee - ESW Club will be representing the students on Committee</li> <li>● UH Rainbow Shuttle <ul style="list-style-type: none"> <li>○ KCC students are eligible to ride free UH Rainbow Shuttle</li> <li>○ Closest shuttle to KCC is Waialae Shuttle that ends at Koko Head Ave.</li> </ul> </li> <li>● Student Success Council <ul style="list-style-type: none"> <li>○ Representatives are still being determined</li> </ul> </li> </ul>	
<p>Vice President Update</p>	<p><b>Report by Ish Salameh</b></p> <ul style="list-style-type: none"> <li>● Constitution Day Summary <ul style="list-style-type: none"> <li>○ The College receives federal funding, such as a Title IX grant, so we are obligated to do Constitution Day.</li> <li>○ Held on Sept. 15</li> <li>○ Constitution trivia: 10 questions + raffle</li> <li>○ 79 Participants</li> </ul> </li> <li>● All In Democracy Campus Challenge <ul style="list-style-type: none"> <li>○ Challenge to improve</li> <li>○ The National Study of Learning, Voting, and Engagement Challenge</li> <li>○ TurboVote Challenge</li> <li>○ Office of Elections Registration Drive</li> <li>○ Host Presidential Candidates Debate</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>● Civility Task Force Forum <ul style="list-style-type: none"> <li>○ Gave out a survey: 203 responses</li> <li>○ Create spaces &amp; channels on campus to promote “civility”</li> </ul> </li> </ul>	
Secretary Update	<p><b>Report by Jamie Nguyen</b></p> <ul style="list-style-type: none"> <li>● Update on google calendar invitation process <ul style="list-style-type: none"> <li>○ Invitation will be sending to everyone including RIO advisors</li> <li>○ Minutes will be attached with the invitation one week prior and the agenda for the next meeting at 3pm on the same day to the general meeting .</li> </ul> </li> <li>● Update on Student Congress membership <ul style="list-style-type: none"> <li>○ Reminder: A club/organization should register/renew as well as having RIO Orientation with OSA (Office of Student Activities) to become official.</li> <li>○ Only RIO has the right to vote in Student Congress</li> <li>○ Deadline has passed: Sep 30.</li> <li>○ Process: paperwork and orientation</li> <li>○ RIO members can bring more than one person, but each RIO only has one voting right.</li> </ul> </li> </ul>	ACTION: Jamie to send the invitation with agenda & minutes
Treasurer Update	<p><b>Report by Christopher Gapas</b></p> <ul style="list-style-type: none"> <li>● Summary of budget for 2016 - 2017</li> <li>● Student fee background: <ul style="list-style-type: none"> <li>○ Full time students pay \$30 <ul style="list-style-type: none"> <li>■ \$5 for Student Congress</li> <li>■ \$10 for Board of Student Publications</li> <li>■ \$15 for Board of Student Activities</li> </ul> </li> </ul> </li> </ul>	
CAMPUS COMMITTEE UPDATE: Healthy Campus 2020	<p><b>Report by Jamie Nguyen</b></p> <ul style="list-style-type: none"> <li>● Healthy Campus is a campus-wide committee including staff, faculty and students.</li> <li>● Kapi’olani Community College is the first in Hawai’i to join with Healthy Campus 2020.</li> <li>● This is a nationwide initiative based on Healthy People 2020 and led by the American College Health Association (ACHA).</li> <li>● The goal is to impact and improve the overall health of all students, faculty and staff on college campuses.</li> <li>● Healthy Campus 2020 Initiative: Tuesday, October 18 (10AM -2PM) <ul style="list-style-type: none"> <li>○ Staff Council – Walkathon with Culinary providing healthy food info</li> <li>○ Learn CPR – Hawaii Heart Foundation</li> </ul> </li> </ul>	

	<p>(compressions only and AED instruction) with HFD assisting with compression practice</p> <ul style="list-style-type: none"> <li>○ Medical Assisting – Vital signs and Vision Screening</li> <li>○ Healthy Campus 2020 &amp; Massage Therapy – Stress Relief</li> <li>○ BOSA – Music, PA and an Announcer</li> <li>○ Smoothie Station - need men power</li> <li>○ Sleep Health Booth: students from PHYL 160 will have a booth promoting sleep health</li> </ul> <ul style="list-style-type: none"> <li>● Next Committee Meeting <ul style="list-style-type: none"> <li>○ Wednesday, October 5, 2016 - 2-3pm with Zoe and Jon @ Lama 111A</li> </ul> </li> </ul>	<p>ACTION: Zoe and Jon to come with Jamie to the meeting</p>
<p>CSO COMMITTEE: Renovation Committee</p>	<p><b>Report by Tasi Yanger</b></p> <ul style="list-style-type: none"> <li>● Chartered Student Organizations are doing a renovation on this bottom floor into Student Center. Student Congress wants to create good relationships with clubs/organizations as well as creating good working environment space. Student Congress will send out a club survey to be sent out no later than Oct 10.</li> <li>● The survey is expected to done no later than Oct 14; five days to complete survey</li> <li>● Why should the survey be done? It directly affects to the clubs/organizations. Clubs/organizations can work and be productive under the same environment. Promoting transparency, build relationships in between clubs/organizations.</li> <li>● DISCUSSION: Where does the money for the renovation coming from? <ul style="list-style-type: none"> <li>○ The money comes from student fees. Each CSO has their own budgets.</li> <li>○ The budget will depend on what will be bought.</li> </ul> </li> <li>● DISCUSSION: What is the design process? <ul style="list-style-type: none"> <li>○ CSO will likely be buying furniture.</li> </ul> </li> <li>● DISCUSSION: Renovation Team could link with UH Manoa Architecture.</li> <li>● Open forum for student input: Wednesday, October 19 @1pm - Iliahi Building (Subway Area)</li> </ul>	
<p>Ho’opili Hou</p>	<p><b>Report by Ish Salameh</b></p> <ul style="list-style-type: none"> <li>● Statewide conference.</li> </ul>	

	<ul style="list-style-type: none"> <li>● Applications are available to pick up at Student Congress Office - Iliahi 129. Physical and digital form</li> <li>● Last year conference was in Kauai</li> <li>● This year conference is in Maui, January 26th-29th</li> <li>● Learning about leadership, and about oneself</li> <li>● The application is the ticket to participate. The number of participants will depend on Student Congress's budget.</li> <li>● Applicants are required to commit to the conference due the complex paperwork process.</li> <li>● Deadline to submit the application is <b><u>Monday, Oct 17th, 2016</u></b></li> <li>● Experience: <ul style="list-style-type: none"> <li>○ Douglas Barbieto (BOSA): Learned leadership roles, learned about peers from other campuses as well as himself. All the activities, open round table discussions, open-up with other peers</li> <li>○ Vanessa Ranon (BOSA): Attended twice, being able to interact with multiple campuses, networking</li> <li>○ Chris Gapas (ASKCC): learn about leadership and how to make poi</li> </ul> </li> </ul>	
RIO UPDATES	<p><b>Moderated by Tasi Yanger</b></p> <p><b>ESW:</b></p> <ul style="list-style-type: none"> <li>● No updates, meeting next week</li> </ul> <p><b>Econ &amp; Business Club</b></p> <ul style="list-style-type: none"> <li>● Last week Cram Jam in room 123AB to help students who are taking ECON 130 - 131 with homework and midterm revision. Food was provided</li> <li>● Social network with students from other classes</li> <li>● 20 people showed up, 50 new members</li> </ul> <p><b>BOSA</b></p> <ul style="list-style-type: none"> <li>● Cactus and Coffee last Saturday</li> <li>● Ice Cream Social falls on Filipino American Heritage Month so Bayanihan will assist with BOSA to run the event</li> <li>● Ghost tour coming up</li> <li>● Executive Meeting: Every Friday from 2-4pm</li> </ul> <p><b>Anime Club</b></p> <ul style="list-style-type: none"> <li>● Offered from BOSA to help with Halloween event</li> <li>● Planning on having club Halloween event (Costume Contest)</li> </ul> <p><b>UPENA</b></p>	

	<ul style="list-style-type: none"> <li>● Had a hike on Sunday in Manoa Falls</li> <li>● Last meeting Friday, Sep 30.</li> <li>● Oct 4, Volleyball along with study group activities at Manoa Valley Park</li> </ul> <p><b>SHIMA</b></p> <ul style="list-style-type: none"> <li>● Helping with Oktoberfest at Prince hotel</li> <li>● Property tour at Hyatt Hotel</li> <li>● Haunted House at Princess Kaiulani Hotel</li> </ul> <p><b>Bayanihan Club</b></p> <ul style="list-style-type: none"> <li>● Coffee and Pandalas Day on Wednesday, Oct 5 from 8:30am-10am in Iliahi</li> <li>● Fiesta Style: have halo halo, games, trivia in the 3rd week of October</li> </ul> <p><b>Ecology Club</b></p> <ul style="list-style-type: none"> <li>● Latest meeting was on Sep, 28. Regular schedule of club meeting is every other Wednesday.</li> <li>● Planned to go to Big Island to Hakalau</li> </ul> <p><b>I-Club</b></p> <ul style="list-style-type: none"> <li>● Club event coming up this Saturday for club members to interact, play games, free pizza. Test water for upcoming Halloween event. DJ, photobooth, games, costume contest are being debated.</li> </ul> <p><b>Accounting Club</b></p> <ul style="list-style-type: none"> <li>● Accounting Club is having Accounting Student Night.</li> <li>● Meet with professor, future employment opportunities.</li> <li>● Email Chris Gapas at <a href="mailto:cgapas@hawaii.edu">cgapas@hawaii.edu</a> for more information.</li> </ul> <p><b>Announcement:</b>  There is RIO club funding from Student Congress, BOSA or BOSP. Any RIO can apply for funding from CSO depends on the purpose and the functions of each CSO.</p> <p><i>Examples:</i> I-Club used to have a picnic day, which they came to BOSA to borrow equipment, and balls to provide for the event.</p>	
Meeting Adjourned	5:22 PM – Meeting Adjourned	
Minutes Taken by	Jamie Nguyen 2016-2017 ASKCC Secretary	