

Student Congress – General Meeting Minutes
 Tuesday, October 03, 2017 @ 3:30 PM – ‘Iliahi 123ABC

Student Congress Members & Standing Guests

Present	Absent	Congress Member	Club/Organization	Proxy
x		Ismael Salameh (salameh2)	ASKCC Student Congress President	
x		Raiyan Rafid (raiyan)	ASKCC Student Congress Vice President	
x		Zane Williams (henry25)	ASKCC Student Congress Secretary	
x		Kezzo Pacanuayan (kezzojet)	ASKCC Student Congress Treasurer	
x		Naomi Franklin (nkbf)	ASKCC Student Congress Public Relations	
	x	Shannon Sakaue (sks78)	ASKCC Student Congress Faculty Advisor	
x		Cody Kumabe (kumabe4)	Anime Club	
			Bayanihan Club	
x		Doug Barbieto (barbiet)	Board of Student Activities (BOSA)	
x		Lei Leon (leon8)	Board of Student Publications (BOSP)	
		Leah McCabe (leahrm)	Chemistry Club: Ungraduated Cylinders	
	x	Shafkat Anowar (shafkat)	Civics Club	
	x	Alohi Madrona (emadrona)	Ecology Club	

	x	Mapuana Taamu (mtaamu)	Economics and Business Club	
x		Christopher Blake (cjblake)	Engineers for a Sustainable World @ KCC Chapter	
	x	Christopher McCann (cm41)	Every Nation Campus	
x		Makamae Kaupu (amkaupu)	Ho‘opili Hawaiian Club	
			HOSA (Future Health Professionals)	
	x	James Graham (jpg4)	Information, Communication & Technology (ICT) Club	
			International Club (I-Club)	
x		????	KapCC Accounting Club	
x		Quinne Uchida (qauchida)	Kapiolani Association of Research in Microbiology (KARM)	
	x	Stephan Bradley (stephan9)	New Media Arts (NMA) Club	
			Occupational Therapy Assistant (OTA) Club	
	x	Maria McClellan (mariahmc)	Phi Theta Kappa Honor Society	
			Pre-Med/Pharmacy Student Association (PMPSA)	
	x	Korie Higa (ke4662)	Rad Tech Club at KCC	

	x		Students of Hospitality Industry Management Association (SHIMA)	
	x	Eileen Mateo (eileenm)	Students Nursing Association	
	x		That One Dance Club (TODC)	
	x		Upena	
x		David Morse (dmorse88)	Warriors Assistance League	

Guest	
Name	Organization
Roya Dennis	Employment Prep Center
Nalu Aitaro (tkaitaro)	General Student

	Discussion	Time	Action
Meeting Called	Meeting Called to Order at 3:35 P.M. – President, I. Salameh		
Approval of Minutes	Moderated by Ismael Salameh Minutes of: <ul style="list-style-type: none"> September 19, 2017 	5 minutes	

<p>Technology Fee Update</p>	<p>Moderated by Raiyan Rafid</p> <ul style="list-style-type: none"> ● Technology Fee <ul style="list-style-type: none"> ○ Following up with CELTT and waiting for their budget estimate ○ Sending Questions to MauiCC on process and procedure of their technology fee ○ Follow our Action Plan ○ Have a draft ready by the first week of November for meetings with key stakeholders 	<p>10 minutes</p>	
<p>Transportation Fee Update</p>	<p>Moderated by Ismael Salameh</p> <ul style="list-style-type: none"> ● Transportation Fee: <ul style="list-style-type: none"> ○ Working with Deputy Director of the Department of Transportation Services for the City & County of Honolulu Jon Y. Nouchi, who will give us a proposal in November. <ul style="list-style-type: none"> ■ Mistook KCC to have 8,000 students so Jon is currently creating a new proposal for the Upass ○ Contact UH Manoa and review their transportation deal with The Bus ○ Contact Office of Student Activities to learn more about Lot A ○ Researching cost of parking permits, monitor, signs, etc. ○ Revisit community agreement with KapCC and Community (Gentleman’s Agreement) ○ Research cost of bike racks, air pump stations, repair stations, helmet lockers, etc. 	<p>10 minutes</p>	

	<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> ■ Meet with Vice Chancellor of Admin Services - Administrative Services, Brian Furuto ○ Action Plan for November: <ul style="list-style-type: none"> ■ Finalize fee proposals ■ Meet with : <ul style="list-style-type: none"> ● Brenda Ivelisse, KapCC Vice Chancellor, Student Affairs ● Brian Furuto, KapCC Vice Chancellor of Admin Services ● Louise Pagotto, KapCC Interim Chancellor ● John Morton, UH Vice President for Community Colleges ● Questions or Concerns <ul style="list-style-type: none"> ○ Could Jon just raise the fee for the Upass proposal? <ul style="list-style-type: none"> ■ Student Congress is getting in touch and work with Jon to figure out a new proposal. ■ Student Surveys shown that students would not want to pay more than \$50 on fees ○ Is there any talk or work going towards funding a shuttle? <ul style="list-style-type: none"> ■ It would costs \$200,000 a semester to try and keep the shuttle running ■ The problem is UH Manoa students filling KCC lots and catching the 		
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	<p>shuttle which leaves no parking for KCC students</p> <ul style="list-style-type: none">○ We should consider having a shuttle from here to UH Manoa<ul style="list-style-type: none">■ How many UH Manoa students really park here? Can we have the statistics to give us an accurate estimate?■ This shuttle can assist with students in the Ka'ie'ie program who have classes at UH Manoa and KCC■ KCC's main concern with the shuttle is having cars parked at KCC when the students aren't on campus. Also there is no one to enforce non-KCC students from parking on campus.<ul style="list-style-type: none">● Possible student job as parking enforcer?○ Can we partner with UH Manoa?<ul style="list-style-type: none">■ KCC has no enforcement so can we partner with UH Manoa's parking system?<ul style="list-style-type: none">● Send tickets to UH Manoa to bill and regulate student parking● Register cars○ Could a sticker saying we go to KCC help?<ul style="list-style-type: none">■ It would help KCC○ Is this a service you think Congress should consider?<ul style="list-style-type: none">■ Yes this is		
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	<ul style="list-style-type: none"> ■ Will this put a pause on our transportation fee if the shuttle is considered? <ul style="list-style-type: none"> ● No, the student fee is solely based on the bundle package that includes Upass, bike racks, helmet lockers and parking permits. The transportation fee will continue as is. ○ What if we have carpool parking spaces? <ul style="list-style-type: none"> ■ Have a carpool permit ○ Diamond Head Hike advertises community on websites that KCC is free parking rather than paying \$5 at their original parking site <ul style="list-style-type: none"> ■ Proposed to KCC that the community parking here with students is a problem, but said they saw no problem with it when observing it on a day barely anyone was there. ○ We will update you with any new or valuable information in the future. If you have any questions or concerns please feel free to email us at kapccsc@hawaii.edu 		
RIO Updates	<p>Moderated by Ismael Salameh</p> <ul style="list-style-type: none"> ● Each RIO updates Student Congress on important information regarding their club/organization <ul style="list-style-type: none"> ○ Accounting Student Night <ul style="list-style-type: none"> ■ Open to all students of all careers 	10 minutes	

	<ul style="list-style-type: none"> ■ Professionals will be there possible looking for students to hire ■ There will be prizes to win ■ Link to sign up is tinyurl.com/f2017asn ■ 5:00 PM is registration and event runs from 5:30 PM - 7:00 PM ○ BOSP: Halloween Writing and Art Contest <ul style="list-style-type: none"> ■ Prizes <ul style="list-style-type: none"> ● 1st place: 3 tickets to Haunted Plantation ● 2nd Place: 2 fast passes ● 3rd place: 2 General passes ○ BOSA: Campus Cactus & Coffee <ul style="list-style-type: none"> ■ 50th Anniversary ■ Free BBQ food ■ Take care of KCC's beautiful cactus garden ○ Warrior's Assistance League <ul style="list-style-type: none"> ■ Having a meeting 10/12/17 to update Veterans about their contact information and registration 		
Faculty Senate Evaluation	Moderated by Naomi Franklin and Kezzo Pacanayuan <ul style="list-style-type: none"> ● Faculty Eval Committee Concerns DRAFT <ul style="list-style-type: none"> ○ What is eCAFE? <ul style="list-style-type: none"> ■ "eCAFE is the official application for Course And Faculty Evaluations at the University of Hawaii. It is a UH system wide tool for faculty across all campuses to gather feedback from the students at the end of a course." - eCAFE website 	25 minutes	

	<ul style="list-style-type: none">■ Survey that is sent and done towards the end of the semester■ eCAFE is anonymous for students and asks questions directed to help benefit the course○ Faculty Concerns<ul style="list-style-type: none">■ Wants to know the student point of view on eCAFE and feedback to improve the survey■ Want more students to participate in the survey■ Don't want a RateMyProfessor response■ Students responses shouldn't be towards teachers but directed to the course material○ Student Concerns<ul style="list-style-type: none">■ Confidentiality towards student responses■ Affecting students final grades<ul style="list-style-type: none">● Teachers get the responses after the course has ended■ How does it benefit students?■ Want to see statistics or visual results■ It is hard to separate course material from teacher● Discussion on Faculty Eval Committee Draft handout<ul style="list-style-type: none">○ Teachers can introduce and stress the importance of eCAFE in the beginning or earlier in the year		
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	<ul style="list-style-type: none">■ The way teachers present the importance of eCAFE helps students remember○ Students want to know who filter the responses○ Teachers have given extra credit to their students in the past<ul style="list-style-type: none">■ Majority of Congress has had their teacher offer extra credit for completing eCAFE■ Extra credit amount differs for each instructor○ Questions are the same on eCAFE for every course○ Faculty want to separate course material and teacher○ More students should participate in eCAFE<ul style="list-style-type: none">■ More than majority of Congress has taken eCAFE■ Is there a census or percentage teachers have of the amount of students that have taken their course eCAFE?<ul style="list-style-type: none">● Student Congress will bring this up in their next Committee meeting and will update you later○ Make eCAFE mandatory<ul style="list-style-type: none">■ Quality of the responses may vary with the dedication of the student to the survey		
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	<ul style="list-style-type: none">■ Possibly put it in the syllabus to aware students of its importance○ Confidential<ul style="list-style-type: none">■ Is it really anonymous?<ul style="list-style-type: none">● Instructors can choose to publicly post their students responses or not● Teachers and possible students can assume and come to a conclusion of which student has written the response○ Timing<ul style="list-style-type: none">■ Possibly create surveys in the beginning, middle and end of the semester to see progress of student○ Questions on Survey<ul style="list-style-type: none">■ Change questions to make it more relatable to the student■ Have more questions towards the actual course<ul style="list-style-type: none">● Survey must have certain questions on there. Teachers can input their own questions but it will make the survey too long○ Is it too long, vague and ambiguous?<ul style="list-style-type: none">■ Majority of Congress think it is■ There are too much open ended questions to close ended questions. We should change that○ Professionalism		
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	<ul style="list-style-type: none"> ■ Most professors do look at RateMyProfessor <ul style="list-style-type: none"> ● Can we create a similar site to RateMyProfessor? <ul style="list-style-type: none"> ○ Faculty with tenure are afraid of the content of the responses that will affect their professionalism as a teacher ○ Repeated issues of bad teachers can be removed from tenure <ul style="list-style-type: none"> ■ How do we gauge bad teachers? ○ Who runs eCAFE? <ul style="list-style-type: none"> ■ Helen Torigoe (CELTT) organizes and runs eCAFE for KCC campus ■ It is a system wide program 		
<p>Employment Prep Center</p>	<p>Moderated by Raiyan Rafid</p> <p>Guest: Roya Dennis</p> <ul style="list-style-type: none"> ● Explains what is the Employment Prep. Center <ul style="list-style-type: none"> ○ Prepares you for jobs as a college student ○ Offers online local job postings ○ Helps prepare students for interviews, workshops, resumes, cover letters, etc. 	<p>30 minutes</p>	

	<ul style="list-style-type: none"> ● Questions for students <ul style="list-style-type: none"> ○ How can Employment Prep. Center get a hold of students? <ul style="list-style-type: none"> ■ Public events to aware students such as tabling ■ Personally talking to instructors and having them aware students in their classes ■ Email blasting ■ Kapi‘o News, School News and bulletin ■ Job Fair <ul style="list-style-type: none"> ● Some students aren’t able to relate to the job fair because of the jobs that revolve around Hospitality and Tourism ■ Student Congress can help ■ NSO Part III tabling ■ Working with First Year Experience and Ho’okele Peer Mentors to highlight to all new incoming Freshmans ■ Having a workshop or event that can have students sign in with their @hawaii.edu email to help with emailing and keeping track of interested students 		
Meeting Adjourned	5:03 PM – Meeting Adjourned		
Next General Meeting	Tuesday, October 17, 2017 in ‘Iliahi 123 ABC from 3:30 - 5:00		

Minutes	Zane Williams		
Taken by	<i>2017-2018 ASKCC- Student Congress Secretary</i>		