

Student Congress – General Meeting Minutes  
 Tuesday, November 07, 2017 @ 3:30 PM – ‘Iliahi 123ABC

Student Congress Members & Standing Guests

Present	Absent	Congress Member	Club/Organization	Proxy
x		Ismael Salameh (salameh2)	ASKCC Student Congress President	
x		Raiyan Rafid (raiyan)	ASKCC Student Congress Vice President	
x		Zane Williams (henry25)	ASKCC Student Congress Secretary	
x		Kezzo Jet Pacanuayan (kezzojet)	ASKCC Student Congress Treasurer	
x		Naomi Franklin (nkbf)	ASKCC Student Congress Public Relations	
x		Shannon Sakaue (sks78)	ASKCC Student Congress Faculty Advisor	
		Cody Kumabe (kumabe4)	Anime Club	
	x	Doug Barbieto (barbiet)	Board of Student Activities (BOSA)	
	x	Lei Leon (leon8)	Board of Student Publications (BOSP)	Vincent Murai
x		Leah Mccabe (leahrm)	Chemistry Club: Ungraduated Cylinders	
	x	Shafkat Anowar (shafkat)	Civics Club	
	x	Alohi Madrona (emadrona)	Ecology Club	

	x	Mapuana Taamu (mtaamu)	Economics and Business Club	
x		Christopher Blake (cjblake)	Engineers for a Sustainable World @ KCC Chapter	
	x	Christopher McCann (cm41)	Every Nation Campus	
x		Makamae Kaupu (amkaupu)	Ho‘opili Hawaiian Club	
	x		HOSA (Future Health Professionals)	
		James Graham (jpg4)	Information, Communication & Technology (ICT) Club	
			International Club (I-Club)	
	x		KapCC Accounting Club	
x		Quinne Uchida (qauchida)	Kapiolani Association of Research in Microbiology (KARM)	
x		Cas Ghotane (ghotanem)	Math Club	
x		Allyson Villanueva (ambv42)	New Media Arts (NMA) Club	
			Occupational Therapy Assistant (OTA) Club	
		Maria McClellan (mariahmc)	Phi Theta Kappa Honor Society	
			Pre-Med/Pharmacy Student Association (PMPSA)	
		Korie Higa (ke4662)	Rad Tech Club at KCC	

			Students of Hospitality Industry Management Association (SHIMA)	
		Eileen Mateo (eileenm)	Students Nursing Association	
			That One Dance Club (TODC)	
			Upena	
		Loreto Mendoza (loretom)	Warriors Assistance League	

Guest	
Name	Organization
Lexus Yamashiro	Kapi'ō News
Natalia Lukey	Student

	Discussion	Time	Action
Meeting Called	Meeting Called to Order at 3:35 P.M. – President, I. Salameh		
Approval of Minutes	Moderated by Ismael Salameh  Minutes of: <ul style="list-style-type: none"> <li>October 17, 2017</li> </ul>	5 minutes	Motion: Raiyan  Second: Naomi  Yes: 13 No: 0

			Abstain: 0
Advisor Updates	<p>Moderated by Shannon Sakaue</p> <ul style="list-style-type: none"> <li>• This is Registration Week so please register and send your schedules so that a common time for next semester's General Meeting time can be decided on. <ul style="list-style-type: none"> <li>○ Register by Monday (11/13) night so Shannon can pull schedules on Tuesday (11/14)</li> <li>○ If you have a hold on your account please let Shannon know.</li> <li>○ Register ASAP because classes that don't get filled are usually dropped after a certain date.</li> </ul> </li> <li>• Let Shannon know who the representatives are for attending the General Meetings <ul style="list-style-type: none"> <li>○ Meetings are every 1st and 3rd weeks of the month</li> <li>○ Shannon will choose a time for next semester's General Meetings that will work for the larger group, so if it does not work for you please don't feel offended.</li> </ul> </li> <li>• Shannon is not only the advisor for Student Congress Executive Team, but for ALL students involved with Student Congress. If you need help with advising or personal help please see her at the Maida Kamber Center or contact her with your questions.</li> </ul>		

President Update	<p>Moderated by Ismael Salameh</p> <ul style="list-style-type: none"> <li>● ILOs <ul style="list-style-type: none"> <li>○ Student Congress has endorsed the first two ILOs related to Communication and Critical Thinking</li> <li>○ The Interim Chancellor invites everyone to an “ILO Talk Story” where you can speak your ideas and opinions on the ILO’s <ul style="list-style-type: none"> <li>■ Thursday Nov. 16 3:30-5:30 in Olona 201</li> <li>■ A lot of faculty and staff will be there but please don’t feel intimidated. You are a very important piece of this initiative and it is good to hear the different sides of these ILOs.</li> </ul> </li> </ul> </li> <li>● Student Congress Logo <ul style="list-style-type: none"> <li>○ Our logo has not been approved yet. There is no policy on getting logos approved, but because there is Hawaiian aspects on our logo we have prepared a little presentation on why it is important. The presentation has already been sent to Kalaualani and we are waiting for feedback.</li> </ul> </li> </ul>	5 minutes	
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<p>Student Congress Feedback</p>	<p>Moderated by Ismael Salameh</p> <ul style="list-style-type: none"> <li>● Student Congress <ul style="list-style-type: none"> <li>○ Not just the executive team! If there is any issue or idea that could improve the General Meetings we ask that you speak up and meet with Ish or the Executive team. <ul style="list-style-type: none"> <li>■ Air conditioning being broken in ‘Iliahi, Elevators not working, etc.</li> </ul> </li> </ul> </li> <li>● Makamae Kaupu’s feedback:</li> <li>● Revisit Roberts Rules <ul style="list-style-type: none"> <li>○ Had a concern with the meeting last week when Robert’s Rules was introduced. <ul style="list-style-type: none"> <li>■ As student leaders we represent not just ourselves and our clubs, but the student body of KCC and that is a heavy responsibility to have when we vote.</li> </ul> </li> <li>○ Student Congress needs to understand Robert’s Rules to show respect of what others have to say and have time to understand what we are voting on.</li> <li>○ Student Congress needs a system, structure and a better streamline for our purposes</li> </ul> </li> </ul>	<p>30 minutes</p>	
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	<ul style="list-style-type: none"> <li>○ We apologize for not giving time to speak or if people weren't heard at any time during our meetings</li> <li>○ For the integrity of the organization in the future, we use Robert's Rules to help us understand past meetings and discussions</li> <li>○ MOTION: Motion to enforce a loose version of Robert's Rules</li> <li>● Agenda and Emails <ul style="list-style-type: none"> <li>○ Request for agendas to be more detailed, and emailed earlier.</li> </ul> </li> <li>● Accountability <ul style="list-style-type: none"> <li>○ Student Congress is here to represent students with our votes and take ownership of our leadership</li> <li>○ Do research on the issue you are concerned about, bring a solution, and discuss with the Executive team.</li> <li>○ The executive team needs to leverage student leaders and share the workload. Give others the opportunity to get involved and come together as a committee. <ul style="list-style-type: none"> <li>■ Concern that quite a few people aren't driven and accountability is hard to enforce</li> <li>■ Student Congress won't enforce student leaders to</li> </ul> </li> </ul> </li> </ul>		<p>Motion: Manny</p> <p>Second: Raiyan</p> <p>Yes: 13 No:0 Abstain: 0</p>
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	<p>participate, but if you can it would be greatly appreciated.</p> <ul style="list-style-type: none"> <li>● Personalized Emails <ul style="list-style-type: none"> <li>○ Student Congress Executive team apologizes for the lack in informing Student Congress members more in advance of the meetings about the agenda topics.</li> <li>○ Personal emails to each club is a great way to reach out to club members. Seeing the personal email is proof that your input and votes matter.</li> <li>○ Better than a google calendar invite.</li> <li>○ Every Tuesday, after the General Meetings, we will send out personalized emails and minutes.</li> <li>○ Every Friday we will send out invites as a reminder of the next general meeting.</li> </ul> </li> <li>● Awareness of Student Congress <ul style="list-style-type: none"> <li>○ Helping the Executive Team advertising Student Congress</li> <li>○ Let people know we exist and represent the student voice. We can discuss the student issues and problems in KCC.</li> <li>○ Do not hesitate to share your concerns with Student Congress</li> <li>○ Possible solution to shy students is a suggestion box.</li> </ul> </li> </ul>		<p>Every Tuesday, after the General Meetings, we will send out personalized emails and minutes.</p> <p>Every Friday, we will send out invites as a reminder of the next</p>
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			general meeting.
Shuttle Update	<p>Moderated by Ismael Salameh</p> <ul style="list-style-type: none"> <li>● UH Manoa to KCC Shuttle <ul style="list-style-type: none"> <li>○ Powerpoint <ul style="list-style-type: none"> <li>■ 2015: Proof of emails, minutes and pricing of shuttle from UH Manoa to KCC</li> <li>■ Shuttle is not feasible</li> </ul> </li> <li>○ This shuttle may not be the best for KCC <ul style="list-style-type: none"> <li>■ Only 8% are dual enrolled, parking lot problems, funding for a second shuttle and bus pricing are all reasons why the shuttle is not possible.</li> </ul> </li> <li>○ Can the City and County extend the #3 bus a little longer? <ul style="list-style-type: none"> <li>■ Changing a public bus route just for KCC students is expensive and takes time to discuss with the right people.</li> </ul> </li> <li>○ Best fee for now is the U-pass fee <ul style="list-style-type: none"> <li>■ Department of Transportation proposed a \$40 fee for bus passes and needs to be endorsed by students.</li> </ul> </li> <li>○ If this is something you want to continue to pursue you can form a committee.</li> </ul> </li> </ul>	10 minutes	

	<ul style="list-style-type: none"> <li>■ The committee has to be approved by all Student Congress.</li> </ul>		
Transportation & Technology Fee Update	<p>Moderated by Ismael Salameh</p> <ul style="list-style-type: none"> <li>● Technology Fee               <ul style="list-style-type: none"> <li>○ Waiting for feedback to present for BOR</li> <li>○ Have 321 responses with our surveys and so far 92% support this fee</li> </ul> </li> <li>● Transportation Fee               <ul style="list-style-type: none"> <li>○ Approval from Department of Transportation for a \$40 fee on bus passes                   <ul style="list-style-type: none"> <li>■ Current semester long bus passes (UPASS) offered at KCC go for \$225.</li> </ul> </li> <li>○ Department of Transportation needs student endorsement on bus pass fee.</li> </ul> </li> </ul>	5 minutes	
Vice Chancellor of Student Affairs	<p>Moderated by Brenda Ivelisse</p> <ul style="list-style-type: none"> <li>● Registration Ideas               <ul style="list-style-type: none"> <li>○ Wants a focus group to talk about keeping students here at KCC. Main issue is that KCC loses students between the Spring and Fall semesters. KCC is short 300 students every semester, but we're up 7% in new students this year which is good!</li> <li>○ Needs students who are interested in enrollment management (1 hour every month with data and thoughts)</li> </ul> </li> </ul>	15 minutes	

	<ul style="list-style-type: none"> <li>○ Needs input and students opinions on improving student experience</li> <li>○ Contact Brenda Ivelisse with any interests, questions or concerns.</li> </ul>		
Advisor Update	<p>Moderated by Shannon Sakaue</p> <ul style="list-style-type: none"> <li>● Do you want a student leadership retreat for Student Congress? <ul style="list-style-type: none"> <li>○ Get to know each other better</li> <li>○ Could be the first week of the Spring semester.</li> <li>○ Time and place are big factors</li> <li>○ We can work something out later on if we do agree on it, but just think about it for now.</li> <li>○ In the past we've had 30 minutes before the general meetings to explain in more depth on the topics going over that day, however no one really showed up.</li> <li>○ Interested in retreat: <ul style="list-style-type: none"> <li>■ Yes: 10</li> <li>■ No: 4 <ul style="list-style-type: none"> <li>● Half day: 11</li> <li>● Full day: 1</li> <li>● Other times: 2</li> </ul> </li> </ul> </li> </ul> </li> </ul>		
Kingdom of Hawaii Affiliation	<p>Moderated by Shannon Sakaue</p> <ul style="list-style-type: none"> <li>● In Keolani Noa's absence, Shannon shared information about the new Kingdom of Hawaii Affiliation document</li> </ul>	5 minutes	

	<ul style="list-style-type: none"> <li>● If you are interested in the Hawaiian Kingdom affiliation go to KISC for a form</li> </ul>		
RIO Updates	<p>Moderated by Ismael Salameh</p> <ul style="list-style-type: none"> <li>● Each RIO updates Student Congress on important information regarding their club/organization</li> <li>● We understand all RIOs are getting settled in, please announce any events or critical updates. <ul style="list-style-type: none"> <li>○ <u>Kapi‘o News</u> - Aware other students of Kapi‘o News and let them know of upcoming events</li> <li>○ <u>Ho‘opili</u> - Focusing on strong foundation for club and offering community engagement/volunteer opportunities for students</li> <li>○ <u>ESW</u> - <ul style="list-style-type: none"> <li>● Greenhouse Project</li> <li>● Sustainable Surf Wax</li> <li>● Monitoring water consumption in 220 Grille</li> </ul> </li> <li>● <u>Chemistry Club</u> - no updates</li> <li>● <u>BOSP</u> - <ul style="list-style-type: none"> <li>○ Creative Media Lab (Computer lab) that has illustrator and photoshop. It is open for all students.</li> <li>○ Looking for cheaper softwares for STEM majors.</li> </ul> </li> <li>● <u>KARM</u> - Project for undergraduate</li> </ul> </li> </ul>	15 minutes	

	<ul style="list-style-type: none"> <li>● <u>Math Club</u> - Possible planning for pie day <ul style="list-style-type: none"> <li>○ Chess tournament</li> <li>○ Math club meetings every Friday around 5pm</li> </ul> </li> <li>● <u>NMA</u> - Fundraising for portfolios in Spring <ul style="list-style-type: none"> <li>○ Selling Zippys chili and pancake mix</li> </ul> </li> <li>● <u>Executive Team</u> - Send club meeting times because we are very interested in getting more involved with the different clubs. It is only fair that we spend time with you guys since you spend time with us in our general meetings. <ul style="list-style-type: none"> <li>○ Snack and chat</li> </ul> </li> </ul>		
Meeting Adjourned	5:04 PM – Meeting Adjourned		
Next General Meeting	Tuesday, November 21, 2017 in ‘Iliahi 123 ABC from 3:30 - 5:00		
Minutes Taken by	Zane Williams <i>2017-2018 ASKCC- Student Congress Secretary</i>		