

Student Congress – General Meeting Minutes  
Tuesday, November 21, 2017 @ 3:30 PM – ‘Iliahi 123ABC

Student Congress Members & Standing Guests

Present	Absent	Congress Member	Club/Organization	Proxy
X		Ismael Salameh (salameh2)	ASKCC Student Congress President	
X		Raiyan Rafid (raiyan)	ASKCC Student Congress Vice President	
X		Zane Williams (henry25)	ASKCC Student Congress Secretary	
X		Kezzo Pacanuayan (kezzojet)	ASKCC Student Congress Treasurer	
X		Naomi Franklin (nkbf)	ASKCC Student Congress Public Relations	
X		Shannon Sakaue (sks78)	ASKCC Student Congress Faculty Advisor	
	X	Cody Kumabe (kumabe4)	Anime Club	
	X	Doug Barbieto (barbiet)	Board of Student Activities (BOSA)	
	X	Lei Leon (leon8)	Board of Student Publications (BOSP)	
X		Portia Yee (yeep)	Chemistry Club: Ungraduated Cylinders	
	X	Shafkat Anowar (shafkat)	Civics Club	
	X	Han Quach (hanquach)	Ecology Club	
	X	Mapuana Taamu (mtaamu)	Economics and Business Club	

<b>X</b>		Christopher Blake (cjblake)	Engineers for a Sustainable World @ KCC Chapter	
	<i>Ineligible due to attendance</i>	Christopher McCann (cm41)	Every Nation Campus	
<b>X</b>		Makamae Kaupu (amkaupu)	Ho‘opili Hawaiian Club	
	<i>Ineligible due to attendance</i>		HOSA (Future Health Professionals)	
	<i>Ineligible due to attendance</i>	James Graham (jpg4)	Information, Communication & Technology Club (ICT Club)	
<b>X</b>		Kezzo Pacanuayan (kezzojet)	KapCC Accounting Club	
	<b>X</b>	Quinne Uchida (qauchida)	Kapiolani Association of Research in Microbiology (KARM)	
	<b>X</b>	Isaiaha Avilla (isaiaha)	Korean Culture Club	
	<b>X</b>	Cas Ghotane (ghotanem)	Math Club	
<b>X</b>		Ally Villanueva (ambv42)	New Media Arts (NMA) Club	
<b>X</b>		Maria McClellan (mariahmc)	Phi Theta Kappa Honor Society	
	<i>Ineligible due to attendance</i>	Yuuma Yamamoto (yuma2)	Physics Club	
	<b>X</b>	Korie Higa (ke4662)	Rad Tech Club at KCC	
	<i>Ineligible due to attendance</i>		Students of Hospitality Industry Management Association (SHIMA)	

	<i>Ineligible due to attendance</i>		Students Nursing Association	
	<b>X</b>	Loreto Mendoza (loretom)	Warriors Assistance League	
	<b>X</b>	Mena Hoang (menhoang)	Member at Large	
	<b>X</b>	Jamie Nguyen (nguyen47)	Member at Large	
	<i>Ineligible due to attendance</i>	Steven Siebert (ssiebert)	Member at Large	
<b>X</b>		Manny Pichay (epichay)	Member at Large	
<b>X</b>		Brenda Ivelisse (ivelisse)	Vice Chancellor for Student Affairs	

Guests	
Name	Organization
none	none

	Discussion	Time	Action
Meeting Called	Meeting Called to Order at 3:33 P.M. – President, I. Salameh		
Approval of Minutes	Moderated by Ismael Salameh Minutes of: <ul style="list-style-type: none"> <li>November 7, 2017</li> </ul>	5 minutes	Yes: 8 No: 0 Abstain: 1

Advisor Update	<p>Moderated by Shannon Sakaue</p> <ul style="list-style-type: none"> <li>● Spring 2018 General Meeting time/dates <ul style="list-style-type: none"> <li>○ General meetings for Spring 2018 will be on 1st and 3rd Mondays of the month from 2:00 pm - 3:30 pm.</li> <li>○ January 22nd is our first general meeting</li> <li>○ February 19th is a holiday so it will be pushed back to February 26th.</li> <li>○ Please refer to calendar that was passed out because some months have holidays on Mondays and require back-to-back meetings!</li> </ul> </li> <li>● Update RIO Representative (if any changes) <ul style="list-style-type: none"> <li>○ If you can not attend the meetings on Mondays please let Shannon or the Executive team know who the club representatives will be.</li> </ul> </li> <li>● RIOs have been notified if they are in an “ineligible” status, due to Student Congress general meeting absences <ul style="list-style-type: none"> <li>○ For the sake of quorum please attend the General Meetings. Some RIO clubs haven’t attended resulting in being ineligible.</li> </ul> </li> </ul>	5 minutes	
Cafeteria Concerns	<p>Moderated by Raiyan Rafid</p> <ul style="list-style-type: none"> <li>● Not enough microwaves, should we purchase additional ones? <ul style="list-style-type: none"> <li>○ Noticed and received concerns from students about the long line for the only microwave in Cafeteria.</li> </ul> </li> </ul>	20 minutes	

	<ul style="list-style-type: none"> <li>■ The microwave in the cafeteria and in ‘Iliahi (outside Subway) is poorly placed by congested areas and needs to be moved.</li> <li>■ Microwaves are also very old.</li> <li>○ Motion to buy 3 microwaves for cafeteria and 2 for ‘Iliahi.</li> <li>● Menu options, expansion of variety <ul style="list-style-type: none"> <li>○ Chef Dave is allowed to change the options on the menu, but needs ideas on what to serve. <ul style="list-style-type: none"> <li>■ Maybe we could have more options for breakfast.</li> <li>■ Maybe a burrito station (similar to a Chipotle theme)</li> <li>■ There is no gluten free options besides the salads</li> </ul> </li> <li>○ If you have any suggestions please email us at <a href="mailto:kapccsc@hawaii.edu">kapccsc@hawaii.edu</a> and we will let Chef Dave know.</li> </ul> </li> <li>● Health Concerns and Food Safety <ul style="list-style-type: none"> <li>○ Some students have had issues and food poisoning after eating some of the foods offered at the cafeteria. <ul style="list-style-type: none"> <li>■ Salad bar chicken wasn’t really cooked properly and even culinary students didn’t trust it.</li> </ul> </li> <li>○ Maybe we could have a safety health inspection for the cafeteria</li> </ul> </li> <li>● More affordable food options</li> </ul>		<p>Motion: Chris 2nd: Manny Yes: 8 No: 0 Abstain: 1</p>
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	<ul style="list-style-type: none"> <li>○ We could have a set fee instead of a weighted price for some food options.</li> <li>● If you have any concerns regarding the cafeteria please let us know. Stop by our office or email us at <a href="mailto:kapccsc@hawaii.edu">kapccsc@hawaii.edu</a></li> </ul>		
Open Educational Resources (OER)	<p>Moderated by Naomi Franklin and Kezzo Pacanayuan</p> <p>Guest Speaker: Marisa Yamada (Library) did not show</p> <ul style="list-style-type: none"> <li>● General Overview: Free resources for textbooks, technology, and other resources <ul style="list-style-type: none"> <li>○ There is a website that has a list of classes that do not need textbooks</li> <li>○ Website is <a href="http://bit.ly/zerotextbooks">bit.ly/zerotextbooks</a></li> <li>○ Counselors also have OER bookmarks that are available for students who'd like to know more.</li> <li>○ Resources on and off campus available to students</li> <li>○ Pueo Library is an outside resource available for students in need of textbooks. It is run by one person so it is a little slow when ordering books.</li> <li>○ We can work with Pueo Library by having a book pick up 1 week before school starts and a drop off 1 week before finals so Eddie can pick it up all at once.</li> <li>○ This will require a lot of manpower. We will continue this talk and create a possible team to work on it.</li> </ul> </li> </ul>	15 minutes	

	<ul style="list-style-type: none"> <li>○ Need new containers for book drop off and pick up because the ones provided now look like garbage bins.</li> <li>○ Awareness of Open Educational Resources (OER) on campus</li> <li>○ We can work with Pueo Library and ask teachers to help us out as well by collecting students book at the end of the semester if they want to.</li> </ul>		
eCAFE	<p>Moderated by Naomi Franklin and Kezzo Pacanayuan</p> <ul style="list-style-type: none"> <li>● eCAFE Overview: The course evaluation students complete at the end of the semester. It is not a system wide tool! eCAFE is a 3rd party tool used nationwide for course evaluations.</li> <li>● eCAFE is a 3rd party tool and forces us to climb up the ladder when asking for change, so it will take some time.</li> <li>● Faculty Senate is asking us to discuss and provide student feedback regarding the questions on the course evaluation <ul style="list-style-type: none"> <li>○ The questions provided are not exciting and students don't take them seriously enough.</li> <li>○ The questions should be course specific.</li> <li>○ Refer to the handout that provides UH system schools and other colleges that use eCAFE with their questions as well.</li> <li>○ Having a comment section at the end is helpful for some students who want to provide more detail.</li> </ul> </li> </ul>	20 minutes	

	<ul style="list-style-type: none"> <li>○ Is there any way to extend the eCAFE deadline? Some students aren't aware of it in certain circumstances and don't have time to complete the evaluation.</li> <li>● eCAFE truly is confidential <ul style="list-style-type: none"> <li>○ Teachers are only allowed to see what percent of the class has completed the evaluation</li> <li>○ Teachers are also given the results AFTER the semester is done and over with.</li> </ul> </li> <li>● Take home the eCAFE questions bank handout and email or stop by our office to give us your feedback and ideas to share with Faculty Senate.</li> </ul>		
Vice Chancellor of Student Affairs Update	<p>Moderated by Brenda Ivelisse</p> <ul style="list-style-type: none"> <li>● If you are interested in the Student Focus Group please let Brenda know. She is interested in those who want to help better student's experiences on campus. <ul style="list-style-type: none"> <li>○ KCC has an 8 ½% increase in enrollment for Spring 2018 semester thanks to text message and getting the word out about registration.</li> <li>○ Goal for this Focus Group is to keep students here on campus and enrolled for their Fall semester because between Spring and Fall is where students begin to disappear.</li> </ul> </li> </ul>	5 minutes	



	<ul style="list-style-type: none"> <li>○ KCC's currently at 50-ish% with enrollment in Spring to Fall semesters, but we have hope to reach 80% and hopefully 100% one day!</li> <li>● Returning adult initiative <ul style="list-style-type: none"> <li>○ KCC loses a big bulk of students who range from the age of 25 and 34. It is not due to financial reasons, they just don't come back.</li> </ul> </li> <li>● KCC also wants to increase the student population of Native Hawaiians and Pell Grant recipients</li> <li>● Brenda is reaching out to Student Congress because we, as Student Congress, are a great example to get involved with the campus and can help enhance the student experience. <ul style="list-style-type: none"> <li>○ Getting the word out to students is difficult and students find this campus to be boring at times. They come to school, go to class and leave for work or go home.</li> <li>○ Improving the KCC app to push notifications on events could possibly help students be aware of what happens on campus.</li> <li>○ Text messages to students phone helped out with registration and we could continue to do that.</li> </ul> </li> <li>● If you have any ideas, questions or would like to join the focus group please contact Brenda.</li> </ul>		
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Advisor Announcement	<p>Moderated by Shannon Sakaue</p> <ul style="list-style-type: none"> <li>● ILO talk story with the Interim Chancellor has been rescheduled for Thursday, November 30th in ‘Olona 201 from 3:30 PM - 5:30 PM. <ul style="list-style-type: none"> <li>○ Please, if you have time go to the ILO talk story to help participate in the new ILO’s for KCC. Faculty and staff will also be there and it will be a great opportunity to hear different opinions of this topic.</li> </ul> </li> </ul>		
RIO Updates	<p>Moderated by Ismael Salameh</p> <ul style="list-style-type: none"> <li>● Phi Theta Kappa <ul style="list-style-type: none"> <li>○ Working on having students sign a petition to have free feminine hygiene products in KCC bathrooms. Students can see Phi Theta Kappa to sign petition or fill out online form on Change.org</li> </ul> </li> <li>● Ho’opili Club <ul style="list-style-type: none"> <li>○ We are taking a step back to find more structure within our club.</li> </ul> </li> <li>● Chemistry Club: Ungraduated Cylinders <ul style="list-style-type: none"> <li>○ No update</li> </ul> </li> <li>● Engineers for a Sustainable World at KCC Chapter <ul style="list-style-type: none"> <li>○ No update</li> </ul> </li> <li>● New Media Arts Club <ul style="list-style-type: none"> <li>○ No update</li> </ul> </li> <li>● Board of Student Publications <ul style="list-style-type: none"> <li>○ New Media Arts Showcase on Nov. 28th 11:00 AM - 5:00 PM in ‘Iliahi 123 and we need help with volunteers for different</li> </ul> </li> </ul>	10 minutes	

	<p>duties (set up, food server, social butterflies, clean up, etc.).</p> <p>If you have club meetings and would love for us to attend please let the Executive team know! We would love to get involved and spend time with you! MAHALO!</p>		
Meeting Adjourned	4:57 PM – Meeting Adjourned		
Next Meeting	<p>Dec. 5, 2017 from 3:30 PM - 5:00 PM in ‘Iliahi 123</p> <ul style="list-style-type: none"> <li>• Check your emails! We will be in contact to plan a possible party during this meeting to celebrate the end of the semester!</li> </ul>		
Minutes Taken by	<p>Zane Williams</p> <p><i>2017-2018 ASKCC - Student Congress Secretary</i></p>		