

Kapi'olani Community College Student Congress General Meeting Minutes

Date of Meeting:	Tuesday, November 19, 2019	Time:	Location:
Minutes Taken By:	Dacy Amond 2019-2020 ASKCC - Student Congress Secretary	4:30 P.M to 6:00 P.M	Kapiolani Community College 'Iliahi Building Room 123ABC
Upcoming Meeting	Tuesday, December 3, 2019		

Student Congress Attendees

Present	Absent	Congress Member	Club/Organization	Proxy
x		Dessa Lyn Millon (dessalyn)	ASKCC Student Congress President	
x		Michelle Jay Bonilla (mjbb)	ASKCC Student Congress Vice President	
x		Dacy Amond (dhamond)	ASKCC Student Congress Secretary	
	x	Akanesi Kaufusi (akanesi)	ASKCC Student Congress Treasurer	
		OPEN	ASKCC Student Congress Public Relations	
x		Shannon Sakaue (sks78)	ASKCC Student Congress Faculty Advisor	
	x	Tengfei Shi (tengfei)	Board of Student Activities	
	x	Kyra Mulvey (kmulvey)	Board of Student Publications	
	x		Kapi'o News	
	x	Keanu Rochette Yu-Tsuen (keanuryt)	Ecology Club	James Lee (james81)
	x	Sheri Lei Marzan (marzans)	Engineers for a Sustainable World (E.S.W.)	
	x	Maria Janelle Bautista (mariajan)	Every Nation Campus	Anjeannete Corpuz (corpuza8)

	x	Mario Stock (stockm)	Hale Inu Kope	Thomas Honda (thosoda)
x		Zane Williams (henry25)	Na Kia'i Kukulu Aloha Club	
	x	Jatin Pandya (jatinp)	Hawaii Advanced Technology Society (H.A.T.S.)	Nanami Kimoto (nkimoto)
x		Anya Demitrijevic (anyabd)	Health and Medicine Association (HĀMĀ)	
	x	Starlyn Omoso (somo)	Health Pathway Club	
	x	Kautious Latham (kautious)	Makawalu Club	
x		Ellen Hughes (ellen84)	Math Club	Yuma Yamamoto (yuma2)
	x	Carolyn Coke (ccoke)	Nerd Culture Club	
	x	Christian Savusa (cfsavusa)	Rad Tech Club @ Kapi'olani Community College	
	x	Maegen Walker (maegenw)	Social Sciences Psychology Club	
	x	Kristle Akau (kristlea)	Student Nurse Association at KCC	Stacey Kimoto (kimitos)
	x	Victoria Hallett (vhallett)	Ungraduated Cylinders	Celeste Guiles (chag7)
	x	Kyle Williams (kyledw)	Veterans Club	Kiara Bell (kbell7)

Student Congress Guest Attendees

Name	UH Email	Organization
No'eau Keopuhiwa	keopuhiw@hawaii.edu	Interim Vice Chancellor for Student Affairs
Jacob Choe	jchoe4@hawaii.edu	Manager, Campus Safety & Emergency Management

Agenda and Notes, Decisions, Issues

Topic	Discussion	Time	Action
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Meeting Called	Called to Order at 4:38 P.M - President, D. Millon		
Approval of Minutes	<p><i>Moderated by Dessa Lyn Millon</i> Minutes of November 5, 2019</p> <ul style="list-style-type: none"> ● Motion: Michelle ● Second: Zane ● In favor: 5 ● Total in attendance with voting rights: 5 ● Voting: passes unanimously 	2 minutes	
Pineapples and Sour Apples	<p><i>Moderated by Dessa Lyn Millon</i></p> <ul style="list-style-type: none"> ● We will be going around the room and read each other's Pineapples and Sour Apples aloud ● Messages written toward others, pineapples (good things), sour apples (not so good things) <ul style="list-style-type: none"> ○ Pineapples to Dessa for getting her license ○ Pineapples to Dessa for finally getting her license ○ Pineapples to everyone for making it this far into the semester ○ Pineapples to BOSA for hosting a thanksgiving party ○ Pineapples to math club for coming to their first meeting ○ Pineapples to BOSA for having an ice cream ○ Sour apples to BOSA for never following up on our event ○ KCC is a great learning place ○ Pineapples to Dacy for being secretary 	5 minutes	
President Updates	<p><i>Moderated by Dessa Lyn Millon</i> Makahiki Games</p> <ul style="list-style-type: none"> ● Hawaiian traditional games ● Encouraging all students to get a team and participate ● Dessa's story Banana stump dangerous ● Hawaiian Bowling, called ulumaika ● Teaching the games will be from 12:30-1 PM ● Actual games will be on December 6, 9-10AM ● At Great lawn ● Question: Can I leave early after playing a game? <ul style="list-style-type: none"> ○ If someone else comes for your place, you can leave early. ● \$500 scholarship for winner ● Only can play 2 games ● Question: Is it open to any UH student or just KapCC? <ul style="list-style-type: none"> ○ Only KapCC 	5 minutes	
Advisor Updates	<p><i>Moderated by Shannon Sakaue</i> Thanksgiving Boxes</p> <ul style="list-style-type: none"> ● Wanted to buy 200 boxes to give out to students who don't have enough money for food ● Still being routed through business office ● Mashed potatoes, gravy, corn, stuffing are items in 	10 minutes	

	<p>the boxes</p> <ul style="list-style-type: none"> ● Student congress needs to stuff bags when the items come in ● Work with BOSP to place their winning poems on bags ● Distribution centers around campus will reduce the shame factor for students <p>Bylaws and Charter updates</p> <ul style="list-style-type: none"> ○ Last year's and current year's exec team worked on bylaws and charters. ○ Unable to vote on the bylaws and charters ○ Need a couple more months to work with the current executive team so that they can vote once February comes <p>Register for classes</p> <ul style="list-style-type: none"> ● Student Congress general meetings change every semester ● Register for classes because Shannon organizes a time for the meeting based on everyone's schedule ● December 3 meeting will be when Shannon will let everyone know the new general meeting times ● Payment deadline: 12/12 @ 4PM ● On that date, the system locks everyone out even students and staff! ● If you are unable to pay, your classes will be released to other students ● 3 Ways to Pay: Payment Plan, Financial Aid, Payment in Full 		
iVCSA Updates	<p><i>Moderated by Dessa Lyn Millon</i></p> <ul style="list-style-type: none"> ● Students asked about offering additional classes, VCSA office sent out a survey to respond to. ● Opened another biology class as a result of the survey ● With enough requests, more classes will be opened ● Next week, campus is open just limited services ● Black Friday will be a non-instructional day but on Thanksgiving day, offices will be open 	3 minutes	
Interactive Poll	<p><i>Moderated by Dessa Lyn Millon</i></p> <ol style="list-style-type: none"> 1. How safe do you feel on campus? 2. Do you have any concerns about the safety and security on campus? 3. Do you know the campus security number? 4. Do you know the services provided by campus security? If so, please list them. 5. How important are safety drills and procedures on campus? 6. If you would like, please describe a time where you felt unsafe on campus and how you wanted to be 	15 minutes	

	<p>helped?</p> <p>*All responses are anonymous.</p>		
Security and Safety	<p><i>Moderated by Nesi Kaufusi</i> Jacob Choe, Manager, Campus Safety & Emergency Management</p> <ol style="list-style-type: none"> 1. How safe do you feel on campus? <ol style="list-style-type: none"> a. Pretty safe b. I feel really safe c. I feel pretty safe d. I feel safe e. Safety, 9/10 f. Pretty safe g. 7/10 2. Do you have any concerns about the safety and security on campus? <ol style="list-style-type: none"> a. Only that not all students know about our resources b. Are we allowed to ask security for a ride on their carts c. I have no concerns about safety on campus d. I wonder how our night students feel when walking to their cars e. Lock down procedures in case of shootings, evacuations, etc. f. There are lack of security guards during the early mornings 3. Do you know the campus security number <ol style="list-style-type: none"> a. Yes b. No c. Yes it is 7349900 d. I do not know e. I didn't know we had a campus security number f. No g. No h. No 4. Do you know the services provided by campus security? Please list them. <ol style="list-style-type: none"> a. Walk you to your car, report b. 24/7 surveillance, first aid care c. I do not know the services d. I do not know the services would e. Escort to car 5. How important are safety drills and procedures on campus? <ol style="list-style-type: none"> a. It is very important b. I feel it is very important for the campus to have safety drills, it makes me feel like high school c. Very important to have safety skills d. It is important to know the safety instructions 	20 minutes	

- as there have been violent events
- e. Didn't participate much compared to high school, need to know to know to what to do
- f. Important but might not work with students coming in and out of classes

Discussion with Jacob Choe

- Car escorts is one of the services
- No ride on security cart, up to officer
- HCC had a different environment, so they used to use carts for escorting students, however it had to be pre-approved by a supervisor
- Trained in first aid and cpr
- Planning to train them in other emergency training so that they are able to deal with crises and other events
- Office is open from Mon-Fri 6 AM -10 PM
- Current state employee security guards now have batons and handcuffs
- Security guards are not law enforcement so they cannot arrest people, do not have guns, etc
- The campus security manages safety walks throughout campus and looks for pavement cracks, trees that have fallen down and anything that may not be safe
- Jacob came from Queens at Punchbowl, did drills frequently on various scales of size
- Main concern about what to do if there were a major issue on campus, the plan is to get the campus better trained
- 3 stage model: crawl, walk, run
- Drills are usually done during the summer break which is somewhat pointless, therefore the department wants to provide other drills at other times
- Main goal: get them thinking more about safety

Question: Is there a way for safety information to be implemented within the syllabus for each class?

- Possible, need to get campus awareness

Question: If that were to be implemented, can you make it also be posted in a very accessible location?

- Manoa has an app which lists down the services and the emergency plans and drills for students to look at

Question: Is it possible to send notifications for emergencies like how they send out emails regarding other things happening on campuses?

- Push notifications are limited to only 150 characters so it is difficult to get the entire message across
- Make sure to know the security number, have on speed dial

	<ul style="list-style-type: none"> ● Recommendation: Call 911 first for any life-threatening situation as they will also notify the security <p>Question: Is that security number for all campus security?</p> <ul style="list-style-type: none"> ● The call is forwarded to the phones of the security officers so that service is 24/7 and in real time ● For non-life threatening situations, you may have to call the number multiple times because security officers may not get it due to a bad connection, etc. ● Distributed contact information ● Jacob was surprised by the answers given for question 1. ● 2 years ago when Student Congress gave out their Spring Survey, it was found that at least 90% were happy with campus security. ● KCC has most officers 		
RIO Updates	<p><i>Moderated by Michelle Jay Bonilla</i></p> <p>HAMA:</p> <ul style="list-style-type: none"> ● Since the last general meeting, HAMA had two events so far. ● There will be another event tomorrow from 12-1 PM in Iliahi123ABC called Neurotrauma Presentation. ● Our first event involved bringing in a Stanford medical school representative to discuss med school, applications, etc. (20 in attendance) ● Our second one was the UH Manoa Pre-Health Advising Center spoke about medical applications and pathways. (15 in attendance) ● Good turnout where the Stanford event had 20 people and the second event had 15. ● HAMA just made an instagram, so follow them at @hama.kcc 		
Closing Announcements	<p><i>Moderated by Michelle Jay Bonilla</i></p> <p>BOSA</p> <ul style="list-style-type: none"> ● BOSA Thanksgiving Event <ul style="list-style-type: none"> ○ Located in Kamōkila Student Center ○ Thursday, November 21st from 5 to 9PM ○ The culinary department is catering the event so free food is provided ○ Just finished retreat where BOSA stays on campus to plan future events ○ Thought of all events for the Spring Semester so if any RIO wants to collaborate with them, they are welcome ● Pinwheels <ul style="list-style-type: none"> ○ BOSA is creating pinwheels and will donate to 		

	<p>Shriner's hospital by the end of the semester</p> <ul style="list-style-type: none"> ○ Come down to the BOSA office, Iliahi 128 to create pinwheels with them ○ You can write down uplifting messages for them ○ Tell your clubs and your friends to come down to make some pinwheels ○ Can take supplies home ○ RIO's who want to make pinwheels can contact BOSA for more information at kccbosa@hawaii.edu <ul style="list-style-type: none"> ● Events for Spring 2020 <ul style="list-style-type: none"> ○ Will hopefully get the final list of Spring events by this Friday ○ Instagram handle is: @kccbosa ○ Trying to organize email so emails are welcome <p>Office of Student Activities:</p> <ul style="list-style-type: none"> ● Instagram handle is @kapccosa where tips, emails, and other events will be posted ● In the process of setting up Facebook 		
Adjournment	Meeting Adjourned at 5:32 P.M	XX minutes	