

Kapi'olani Community College Student Congress General Meeting Minutes

Date of Meeting:	Tuesday, November 5, 2019	Time:	Location:
Minutes Taken By:	Michelle Jay Bonilla 2019-2020 ASKCC - Student Congress Vice President	4:30 P.M to 6:00 P.M	Kapiolani Community College 'Iliahi Building Room 123ABC
Upcoming Meeting	Tuesday, November 19, 2019		

Student Congress Attendees

Present	Absent	Congress Member	Club/Organization	Proxy
x		Dessa Lyn Millon (dessalyn)	ASKCC Student Congress President	
x		Michelle Jay Bonilla (mjbb)	ASKCC Student Congress Vice President	
		OPEN	ASKCC Student Congress Secretary	
x		Akanesi Kaufusi (akanesi)	ASKCC Student Congress Treasurer	
		OPEN	ASKCC Student Congress Public Relations	
x		Shannon Sakaue (sks78)	ASKCC Student Congress Faculty Advisor	
		Tengfei Shi (tengfei)	Board of Student Activities	
x		Kyra Mulvey (kmulvey)	Board of Student Publications	
			Kapi'o News	
		Keanu Rochette Yu-Tsuen (keanuryt)	Ecology Club	James Lee (james81)
		Maria Janelle Bautista (mariajan)	Every Nation Campus	Anjeannete Corpuz (corpuza8)
x		Mario Stock	Hale Inu Kope	Thomas Honda

		(stockm)		(thosoda)
		Zane Williams (henry25)	Na Kia'i Kukulu Aloha Club	
x		Jatin Pandya (jatinp)	Hawaii Advanced Technology Society	Nanami Kimoto (nkimoto)
		Anya Demitrijevic (anyabd)	Health and Medicine Association (HĀMA)	
		Starlyn Omoso (somo)	Health Pathway Club	
		Kautious Latham (kautious)	Makawalu Club	
		Ellen Hughes (ellen84)	Math Club	Yuma Yamamoto (yuma2)
		Christian Savusa (cfsavusa)	Rad Tech Club @ Kapi'olani Community College	
		Kristle Akau (kristlea)	Student Nurse Association at KCC	Stacey Kimoto (kimitos)
x		Kyle Williams (kyledw)	Veterans Club	Kiara Bell (kbell7)
x		Victoria Hallett (vhallett)	Ungraduated Cylinders	Celeste Guiles (chag7)

Student Congress Guest Attendees		
Name	UH Email	Organization
No'eau Keopuhiwa	keopuhiw@hawaii.edu	Interim Vice Chancellor for Student Affairs
Jennifer Bradley	jbradley@hawaii.edu	Financial Aid Manager

Agenda and Notes, Decisions, Issues			
Topic	Discussion	Time	Action
Meeting Called	Called to Order at 4:36 P.M - President, D. Millon		
Approval of Minutes	<i>Moderated by Dessa Lyn Millon</i> Minutes of October 15, 2019 <ul style="list-style-type: none"> ● Motion: Victoria ● Second: Nesi ● In Favor: 7 ● Not in Favor: 0 	2 minutes	

	<ul style="list-style-type: none"> • Voting: passes unanimously 		
Pineapples and Sour Apples	<p><i>Moderated by Dessa Lyn Millon</i></p> <ul style="list-style-type: none"> • We will be going around the room and read each other's Pineapples and Sour Apples aloud • Messages written toward others, pineapples (good things), sour apples (not so good things) • Pineapples to OSA for having a student rep for the general meeting • Pineapples to Nesi for bringing baked goods on Halloween • Pineapples to Ecology club for restoration work on Big Island • Pineapples to Dacy for running to be Secretary • Pineapples to Accounting Club for their Accounting Student Night • Sour apples to BOSA for never following up about an event • Pineapples to BOSA for having a great halloween event • Pineapples to veterans club for hosting a halloween event • Pineapples to Congress for meeting to resolve issues • Pineapples to Shannon for being a great advisor • Pineapples to BOSA for having a 100+ students at an event • Pineapples to Zane for updating congress about his RIO 	5 minutes	
President Updates	<p><i>Moderated by Dessa Lyn Millon</i></p> <p>UH Student Caucus: UH Alerts</p> <ul style="list-style-type: none"> • UH Alerts are alarms about campus security and more • Caucus discussed having an option to opt in to these alerts but wanted to have an opt out option. • Opting out depends on the level of emergency of the alerts. • Suggestion: to have different alert levels and to have the choice to choose between these levels • Suggestion: to reorganize the home campuses for the students so that they do not have emails from previous campuses • Suggestion: not to have an option to opt out of serious alerts • Suggestion to split the levels to possibly be building specific, versus campus-specific • Suggestion: Choose which buildings to be notified about • Suggestion: To have the link posted in the alerts so that students know where to unsubscribe • Hawaii.edu/alert - tells which campuses you are subscribed to and to which device you will be alerted 	10 minutes	

	<p>from</p> <ul style="list-style-type: none"> • No‘eau: Split levels will be tricky but could be built in. Alerts are either all sent or not sent at all. • Connect with the VC of Administrative Services <p>UH Student Caucus: Bachman Hall</p> <ul style="list-style-type: none"> • Bachman Hall is where David Lassner’s office is • Students are protesting for the Mauna and doing protocols at 8AM, 12PM, and 6PM in the building • Starting on Friday at the close of business, they are allowed to leave the building but cannot come back in, they have food, water, supplies, and bathrooms. <p>Excellence in Teaching Award</p> <ul style="list-style-type: none"> • Nominations are accepted through January 31, 2020 • Nominate an instructor, counselor or librarian • This award is to recognize that person for their hard work and dedication to the success of our students <p>Makahiki Games Upcoming Events @ Great Lawn</p> <ul style="list-style-type: none"> • Makahiki Protocol and Ho’okupu: Lecture by ‘Umi Kai on November 19 from 2:30 to 3:30 • Teaching of Makahiki Games on Wednesday, November 20 and Thursday, November 21 from 12:30-1:30pm • Makahiki Procession - December 6, from 9 AM to 12 PM • Makahiki Games - December 6, 10 AM to 12 PM • Contact Kapulani Landgraf (kapulani@hawaii.edu) for more information • Individual Prizes: \$500 scholarship for tuition 		
<p>Advisor Updates</p>	<p><i>Moderated by Shannon Sakaue</i></p> <p>Bylaws and Charter</p> <ul style="list-style-type: none"> • Come to November 19 at 3:45 pm, to review the bylaws • If you are unable to make it, email Shannon • The bylaws and the charter will be voted on as understanding the documents is important <p>Thanksgiving Boxes</p> <ul style="list-style-type: none"> • Routing for signature • Could not find canned ham, the closest is canned pork hash in Target for \$3.60 • Suggestion: Substitute the meat part with something else • Will email a schedule of distribution • Idea: Distribution centers around various places on campus to people who need it to minimize the shame factor • BOSP: Thanksgiving Poem contest. Winner’s poem could be attached to the boxes. <p>Planning for Spring Semester</p> <ul style="list-style-type: none"> • Registration opened on November 5th • Notify who the new representative would be, if your rep has changed 	<p>10 minutes</p>	

	<ul style="list-style-type: none"> • Please register for classes by November 28th • This helps Shannon compile all your schedules together to identify a day and time for the upcoming Student Congress General Meetings for next semester 		
VCSA Updates	<p><i>Moderated by Dessa Lyn Millon</i></p> <ul style="list-style-type: none"> • Register as soon as possible because times and dates are limited • Come to the VCSA Office to talk about any problems with registrations • Classes are not as widespread as they used to be. The college has tightened up the offerings of classes. • Log onto to STAR to see your registration date so that you register on time. • Question: Who decides the professor of the class and who waives certain requisites? <ul style="list-style-type: none"> ○ Discuss with your counselor to understand this process • Question: Can we have more options regarding more lab classes? There is not enough space. <ul style="list-style-type: none"> ○ The classes are under enrolled, resulting in having lesser options. ○ It is up to the department on the sections to have classes. ○ Minimum is 20 students for lab and lecture. ○ Speak to the department chair or the professor about your issues so that they can hear your input. • Question: What is the best advice for students who are in a program with only one professor available? <ul style="list-style-type: none"> ○ You can take the class at another campus as long as the credit is applicable to your degree. 	3 minutes	
Candidate Election	<p><i>Moderated by Nesi Kaufusi</i></p> <p>Dacyleen Amond, Secretary</p> <ul style="list-style-type: none"> • Looking for a better experience in future career goals and earning skills. • Major in Hospitality and Tourism, with a concentration in Travel and Tourism • Interested in how Student Congress can help to make changes throughout the college. • Leadership Background: Team captain of high school softball team. Won Best Female Athlete award. • Working on becoming more organized, and is confident that she can do the work, is a fast learner. • Can offer a new and different perspective. • Aiming to increase student participation and awareness, and promises to do her best. <ul style="list-style-type: none"> • Question: How do you aim for the school to become a better environment for students? <ul style="list-style-type: none"> ○ Word of mouth to spread awareness 	10 minutes	

	<ul style="list-style-type: none"> ○ Have people participate more in events ● Question: How do you tend to improve your organizational skills? <ul style="list-style-type: none"> ○ Work on time-management skills more ○ Build relationship with R.I.O's and students so that I can communicate with everyone ● Question: What difference do you bring to Student Congress that would benefit the student body? <ul style="list-style-type: none"> ○ Being a person who is of a different ethnic background allows me to be open to minorities and other groups of students. <p>Discussion</p> <ul style="list-style-type: none"> ● In the event that someone does not do a good job, what happens so that they are relieved of the job? <ul style="list-style-type: none"> ○ Shannon meets with the Executive team to discuss certain issues throughout the school year. ○ The bylaws and the charters will be voted in next week, outlining all of the procedures and rules of Student Congress. ● Though people are not being opposed, we should give them the option of having a learning experience. ● Seemed unprepared for some of the questions and did not have in-depth answers. ● More worried about simple vocabulary. ● Appreciated impromptu speech because it's coming out of her and not just a piece of paper ● Should not hold candidates to a perfect expectation when presenting themselves in front of other students. ● Students should be given the chance of having a learning experience. <p>Voting: 6 approve, 0 oppose, 0 abstention 6 unanimously passes</p>		
<p>Financial Aid</p>	<p><i>Moderated by Nesi Kaufusi</i></p> <p>Jennifer Bradley the Financial Aid Manager will be coming to speak about Financial Aid Resources.</p> <ul style="list-style-type: none"> ● Financial Aid - a system that the college uses to finance students' education ● Located in the Kekaulike Center ('Ilima 102) ● Assists students from the application process to graduation or transferring ● Goal: To go through the process of breaking down the barrier between education and finances ● We require all students to file the FAFSA to receive financial aid which opened October 1 for the 2020-2021 academic year. ● The 2019 application is eligible for Fall 2019, Spring 2020, and Fall 2020. ● UH Common scholarship application: Used to apply for UH System scholarships 	<p>25 minutes</p>	

- We do not have very many scholarships for Liberal Arts students, but the other programs do have a bit more available
- General Eligibility Criteria: U.S. citizen or eligible non-U.S. citizen, high school graduate
- Additional academic criteria: Financial aid requirements are a 2.0 GPA, completed at least 67% of credits attempted, and all coursework attempted that has either a grade or W counts towards that percentage. We also do count transfer credits.
- Will only allow a 150% of credits required for their program.
- There are 3 things to balance: completion rate, GPA, and number of total credits attempted
- Students are eligible to achieve assistance if they are half-time students.
- You do not need to be full-time to receive financial assistance.
- We want you to have a balanced schedule, that is not overwhelming or too much to commit to.
- If you are attending KCC and receiving financial aid, we have a concurrent enrollment policy.
- Concurrent enrollment requires you to take at least one class at KCC (or your home campus), and must be applicable towards your degree.
- UH Manoa will have stricter guidelines than other campuses regarding financial aid, such as a concurrent enrollment form.
- Concurrent enrollment forms can be reviewed by an academic advisor for signature.
- Financial Aid office is well-versed in academics and will know which classes are used for certain tracks
- Financial Aid has a small staff, because they have 5 people on their team.
- We award money until we run out of money, so it is better to apply early for the Opportunity Grants
- 2 Programs: Federal Pell Grant and Student Loans which do not run out of money, but have stricter guidelines.
- Opportunity grants, institutional grants, and more can be given as assistance.
- For the 2019-2020 priority deadline of March 1, institutional grants ran out in April.
- UH System Scholarship Application is open on November 1 until March 1. Late applications are not accepted.
 - Long application with at least 2 essays is required.
 - The Financial Aid Office awards 3 scholarships using this application.
 - Prioritizes natural sciences, culinary, hospitality, BLT, etc.
- The KCC Financial Aid Office website offers financial

	<p>aid information sheet which has the financial aid programs, scholarships, and more.</p> <ul style="list-style-type: none"> ● All students are considered for all financial aid. ● If we run out of money, once we have funds available, we look at the priorities, and we decide which students are funded. ● Question: Is financial aid first come, first served or need based? <ul style="list-style-type: none"> ○ All aid is need-based which means it determines aid based on the cost of attendance, the family contribution, and any other contributions ● Financial Aid is dispersed 10 days before school starts. If that money pays for all of your tuition, the extra money will be rewarded back to you. ● Sign up for eRefund so that you are notified of the refund/credit being given back. ● Tuition Deadline for 2020 Spring: December 12 ● Question: I applied for financial aid when I had better financial income, how does that affect my aid when my income has changed? <ul style="list-style-type: none"> ○ We look at 2 years back of your record to determine the assistance given. ● Special Circumstance Form can be completed for students who had a significant change in income. 12-month period of time will be reviewed. The drop in income must be explained, including an explanation of how you plan to cover all of your basic personal expenses. ● Question: I did not file taxes, how does that affect my assistance? <ul style="list-style-type: none"> ○ You are required to give an explanation on why you were not able to file for taxes. ○ The IRS website states that if you make a certain income, you may not be required to file for taxes. However, this changes every year. ● Financial Aid does walk-in availability in Ilima 102, and are always available for questions or concerns. ● Questions: Can I apply for financial aid today and receive aid? <ul style="list-style-type: none"> ○ You can apply anytime but certain applications may not be fulfilled until the next semester or another term. ● Money is a very emotional topic, so Financial Aid is willing to do a workshop ● Financial Aid Office can do workshops and they often do them in TRIO. ● Leftover money will be awarded during the summer but you will have to discuss with them about it. ● There is a summer financial aid application form that you would need to complete ASAP ● Question: What constitutes an eligible citizen? 		
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	<ul style="list-style-type: none"> ○ They would need a green card or U.S. citizenship. ○ Work VISAs depends on the circumstances of the student. 		
RIO Updates	<p><i>Moderated by Michelle Jay Bonilla</i></p> <ul style="list-style-type: none"> ● Coffee Club - Will probably not start this semester due to late registration. We are not planning to start until next semester. ● Veterans Club - November 7, Veteran’s Meet and Greet at the Veteran Club Office. Time is TBA, located in ‘Iliahi 112. 		
Closing Announcements	<p><i>Moderated by Michelle Jay Bonilla</i></p> <ul style="list-style-type: none"> ● Concern: RIO Field Day seemed like a waste of time and money for the students as not many students participated. <ul style="list-style-type: none"> ○ Event seemed childish and did not seem to have a true function for student engagement. ○ The money could be used for other important events. ● Recommendation: Malama Kapiolani has events about sustainability, taking care of the campus, etc. ● What are suggestions to make the student engagement better on campus? <ul style="list-style-type: none"> ○ Try to involve other types of students such as students who want to be involved on campus, etc. ● This semester had a lot of cuts to student employment on campus. Also, some positions may not be as necessary as others but still remain whereas the more important ones are gone. <ul style="list-style-type: none"> ○ For example, academic peer mentors are not always readily available and are not often helping others. ○ Tutors should not be cut but the coaches that mentor other students are not as important. ○ Student employment positions are a result of certain departments being funded for certain kinds of jobs and proposals. ○ The department chairs and the administration determine which student employment positions are open for students and which are cut. ○ Nesi will follow up with student employment cuts, additional details on Academic Coaching, funds being allocated to positions, and why these allocations were made and how. 		
Adjournment	Meeting Adjourned at 6:10 P.M	XX minutes	